



3-26-04

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Application of:)	
)	Group Art Unit:
COLBERT, Debra)	
)	
Serial No.: 10/680,774)	
)	Examiner:
Filed: 10/07/2003)	
)	
Title: MEMORIAL CARDS)	

Commissioner for Patents
Post Office Box 1450
Alexandria, Virginia 22313-1450

EXPRESS MAIL TRANSMITTAL

Transmitted herewith is/are: Express Mail Transmittal; Request for Withdrawal as Attorney or Agent and Change of Correspondence Address (1 page); Supporting Letter (2 pages); and Return Postcard.

EL 993327170 US
("Express Mail" Mailing Label Number)

Respectfully submitted,

HOVEY WILLIAMS LLP

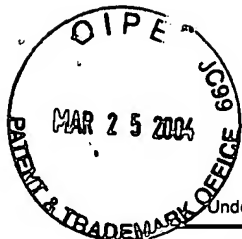
Dated: March 25, 2004

by

Jennifer C. Bailey
Jennifer C. Bailey, Reg. No. 52,587
2405 Grand Boulevard, Suite 400
Kansas City, Missouri 64108
(816) 474-9050

ATTORNEYS FOR APPLICANT

(Docket No. 33085)



PTO/SB/83 (09-03)

Approved for use through 11/30/2005. OMB 0651-0035
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**REQUEST FOR WITHDRAWAL
AS ATTORNEY OR AGENT
AND CHANGE OF
CORRESPONDENCE ADDRESS**

Application Number	10/680,774
Filing Date	10/07/03
First Named Inventor	Colbert, Debra
Art Unit	3634
Examiner Name	
Attorney Docket Number	33085

**To: Commissioner for Patents
P.O. Box 1450
Alexandria, VA 22313-1450**

Please withdraw me as attorney or agent for the above identified patent application, and

- ☐ all the attorneys/agents of record.
- ☐ the attorneys/agents (with registration numbers) listed on the attached paper(s), or
- ☒ the attorneys/agents associated with Customer Number 19-0522

NOTE: This box can only be checked when the power of attorney of record in the application is to all the practitioners associated with a customer number.

The reasons for this request are: Applicant requests withdrawal of Hovey Williams LLP as attorneys and transferral of files to applicant's possession. Applicant hereby signs below to indicate applicant's request.

*Debra Colbert***CORRESPONDENCE ADDRESS**

1. ☐ The correspondence address is NOT affected by this withdrawal.
2. ☒ Change the correspondence address and direct all future correspondence to: *Berhard Shipley, Reg. No. 45,682*
4218 Roanoke Rd.
Suite 305

☐ Customer Number: *Kansas City, MO 64111***OR**

<input type="checkbox"/> Firm or Individual Name			
Address			
Address			
City	State	Zip	
Country			
Telephone	Fax		
Name	<i>Jennifer C. Bailey</i>		
Signature	<i>Jennifer C. Bailey</i>		Registration No. 52,583
Date	<i>March 23, 2004</i>		Telephone No. (816) 474-9050

NOTE: Withdrawal is effective when approved rather than when received. Unless there are at least 30 days between approval of withdrawal and the expiration date of a time period for response or possible extension period, the request to withdraw is normally disapproved.

This collection of information is required by 37 CFR 1.36. The information is required to obtain or retain a benefit by the public which is to file (and by the USPTO to process) an application. Confidentiality is governed by 35 U.S.C. 122 and 37 CFR 1.14. This collection is estimated to take 12 minutes to complete, including gathering, preparing, and submitting the completed application form to the USPTO. Time will vary depending upon the individual case. Any comments on the amount of time you require to complete this form and/or suggestions for reducing this burden, should be sent to the Chief Information Officer, U.S. Patent and Trademark Office, U.S. Department of Commerce, P.O. Box 1450, Alexandria, VA 22313-1450. DO NOT SEND FEES OR COMPLETED FORMS TO THIS ADDRESS. SEND TO: Commissioner for Patents, P.O. Box 1450, Alexandria, VA 22313-1450.

If you need assistance in completing the form, call 1-800-PTO-9199 and select option 2.



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ALLEN W. RICHMOND, OF COUNSEL
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March 23, 2004

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DAVID TERRELL, PATENT AGENT

Ms. Debra Colbert
7811 East 73rd Street
Kansas City, MO 64133

RE: U.S. Patent Application - MEMORIAL CARDS; Serial No.: 10/680,774; Filed: 10/07/03;
Docket No.: 33085

Dear Ms. Colbert:

As requested, this letter accompanies the transferral of the above-referenced file to your possession. By countersigning this letter, you agree with the following provisions.

Hovey Williams LLP will no longer represent you in any matter before the U.S. Patent and Trademark Office (Patent Office) or any other foreign patent offices, especially with regard to the above-referenced file. We will no longer track your application with the Patent Office, nor remind you of any due dates, including responses to Office Actions and payment of maintenance fees. Unless otherwise requested, we will forward to you at the above address any documents received from the Patent Office relating to your file. However, we suggest filing a Change of Correspondence form with the Patent Office so that we will no longer receive documents from the Patent Office on your file and you may receive them directly. We will further remove you from our billing system, and waive any currently outstanding balance, which to date is \$1,573.75. Therefore, per your request, we will no longer represent you with respect to this application.

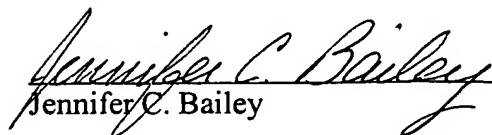
Additionally, please note that we have kept no copies of your file, and the file transferred to you is the true and original file that we have maintained.

Ms. Colbert, thank you for allowing us to be of service to you.

Sincerely,

HOVEY WILLIAMS LLP

By


Jennifer C. Bailey

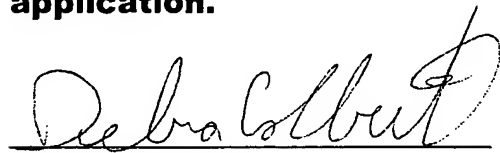
JCB:emb

Ms. Debra Colbert

March 23, 2004

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I have read the above letter and understand and agree to the above statements. I have reviewed the received file and believe it to be complete and accurate. Per my request, I have asked that HOVEY WILLIAMS LLP withdraw as my attorneys in representing my interests in the Patent Office and prosecuting the above-referenced pending application.

A handwritten signature in cursive script, reading "Debra Colbert", written over a horizontal line.

Debra Colbert